

Human Resources Update for April 7, 2020

Justices, Judges, Circuit Court Clerks and Kentucky Court of Justice Personnel:

Introducing Special Emergency Directed Leave for Judicial Branch employees

With employee safety a priority during the pandemic, the Judicial Branch has implemented several new policies designed to reduce the risk of exposure to COVID-19. Today the Supreme Court took another step by approving the use of Special Emergency Directed Leave for employees who cannot telecommute and who are considered at high risk for infection per guidelines from the Centers for Disease Control.

[Administrative Order 2020-20](#) authorizes this special leave to ensure the health and safety of the court employees most susceptible to COVID-19.

To request Special Emergency Directed Leave, please complete this [form](#) and submit it to the AOC Department of Human Resources at COJHR2@kycourts.net for approval.

If you have questions about whether you're eligible for this leave and how to apply for it, please contact Human Resources at COJHR2@kycourts.net. Thank you.

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